

25 May 2022 at 2.00 pm

Council Chamber, Argyle Road, Sevenoaks

Published: 17.05.22



The meeting will also be livestreamed to YouTube here:

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## Health Liaison Board

### Membership:

Chairman: Cllr Harrison; Vice Chairman: Cllr Maskell  
Cllr Dr Canet, Cllr Collins, Cllr Perry Cole, Cllr G. Darrington, Cllr Williams, and a Vacancy

### Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

|  | Pages           | Contact                          |
|--|-----------------|----------------------------------|
| Apologies for Absence  |                 |                                  |
| 1. <b>Minutes</b><br>To agree the Minutes of the meeting of the Board held on 3 November 2021, as a correct record | (Pages 1 - 4)   |                                  |
| 2. <b>Declarations of Interest</b><br>Any interests not already registered.  |                 |                                  |
| 3. <b>Actions from Previous Meeting (if any)</b>   | (Pages 5 - 6)   |                                  |
| 4. <b>NHS Kent and Medway CCG - Integrated Care System Update</b>  | (Pages 7 - 12)  | Sarah Robson<br>Tel: 01732227129 |
| 5. <b>West Kent Mind</b>   | (Pages 13 - 14) | Kelly Webb<br>Tel: 01732227474   |
| 6. <b>Updates from Members</b>   |                 |                                  |
| 7. <b>Work plan</b>  | (Pages 15 - 16) |                                  |

## EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).

**HEALTH LIAISON BOARD**

Minutes of the meeting held on 3 November 2021 commencing at 2.00 pm

Present: Cllr. Maskell (Chairman)

Cllrs. Dr. Canet, Perry Cole, Coleman, G. Darrington and Hunter

An apology for absence was received from Cllr. Harrison and Parkin

Cllrs. P. Darrington and Osborne-Jackson were also present.

Cllrs. Griffiths and Parkin were present via a virtual media platform, which does not constitute attendance as recognised by the Local Government Act 1972.

7. Minutes

Resolved: That the Minutes of the Health Liaison Board held on 26 May 2021, be approved and signed by the Chairman as a correct record.

8. Declarations of Interest

No additional declarations of interest were made.

9. Actions from Previous Meeting

The actions were noted.

CHANGE IN ORDER OF AGENDA ITEMS

The Chairman, with the Board's agreement, brought agenda items 5 and 6 forward.

10. West Kent Integrated Care Partnership Update

The Chairman welcomed Sally MacKinnon, the Director of West Kent Health and Care Partnership who gave a [presentation](#) on the partnership and work taking place within the West of the District.

The West Kent Health and Care Partnership (HCP) was a Place Based Partnership (PBP) bringing together local health and care organisations. The West Kent HCP included all key organisations providing health and care in West Kent. Some of the aims of the West Kent HCP include making health and care services more accessible, improving wellbeing of residents, ensuring the best value is achieved from the resources invested and supporting broader social and economic development.

## Agenda Item 1

### Health Liaison Board - 3 November 2021

Priorities for West Kent HCP included mental health for adults, young people and children, frailty and complex adult care, and developing joined up services at a neighbourhood level. Next steps included engaging with partners and residents to develop a road map, refine the governance in the light of Integrated Care System development and improve communication.

Following queries on shortages of GPs, Members were advised that the West Kent HCP had a workforce group in place to address the shortage. Consideration had been given to having Covid-19 vaccination programmes delivered elsewhere to free up time for GPs to carry out other services. Measures were considered to attract GPs to the local area, but the shortage had been a problem nationally.

Members expressed concerns over the inconsistency of access to services between GP practices with reports of residents with difficulty getting an appointment having to go to Urgent Care Centres. Members were advised there were moves towards contractual arrangements and partnerships between surgeries to help deliver more consistent services. The PBPs were in place to allow services to adapt to the specific needs of residents and communities in the area.

The Chairman thanked Sally MacKinnon for her presentation and attendance.

#### 11. Digital Inclusion - Compaid

The Chairman welcomed Val Sprott, the Training Services Manager from Compaid who gave a verbal update on work towards digital inclusion.

Compaid provides digital training in a relaxed and informal atmosphere for those with learning, physical, financial or mental difficulties so they receive training suitable for them. The training had been one-to-one training which is person centred and based on their needs. For those who need it, a laptop is provided on loan. Topics covered in training include email, safety, public services, social media and entertainment.

The Council and West Kent Housing Association (WKHA) had made 30 digital referrals. Within the District, there was currently a dedicated trainer in the area who can provide the digital training in person or virtually. In person training was available at The Stag Theatre in Sevenoaks and the Alexandra Suite in Swanley. When a client is first referred to Compaid, their needs are assessed with their circumstances including mental health, literacy and objectives being taken into consideration.

Compaid's had planned to employ a new trainer to start in the new year. Following funding received, Compaid hoped to be able to gift phones to clients to allow them to communicate with others.

Following questions from Members, it was clarified that clients received training sessions free of charge with technology loaned to them for free. A key challenge

was making residents aware of the service provided. The Health & Communities Manager advised that the Council was aiming to help promote the service.

The Chairman thanked Val Sprott for her update and expressed an interest in having her return to give an update on Compaid's work at a future meeting.

12. Sevenoaks Local Care Board Update

The Health & Communities Manager gave a verbal update on the work of the Dartford, Gravesham and Swanley (DGS) Local Care Board Established in 2018, the Board's vision was to enable people to stay well and remain independent. Examples of this work included supporting adults with care needs such as those who are frail or have complex needs by providing interventions to help keep them in their own homes. Further aims included supporting those at risk of social isolation and preventing unnecessary visits to A&E.

In the wider framework to improve health and social care outcomes, consideration had been given to welfare of carers involved. There were also aims to have a large and more resilient health and social care work force. The DGS Local Care Board would develop a strategic approach with a plan currently in draft.

*Action 1: That the Dartford, Gravesham & Swanley Local Care Board's Strategic Plan be circulated.*

Resolved: That the update be noted.

13. Updates from Members

The Chairman used his discretion and Cllr Griffiths addressed the Board. Members were advised that the Patient Voice Committee for The Oaks Surgery in Swanley would host an event on 11 November on wellbeing after Covid-19. The Council's One You Team would be in attendance to give guidance to residents on how to improve their health.

Cllr Perry Cole advised that he would be attending Kent County Council's Health & Overview Scrutiny Committee (HOSC) meeting on 11 November and would feedback discussions to the Dartford, Gravesham and Swanley NHS Trust who were due to attend.

14. Workplan

The work plan was noted with the addition of inviting a representatives from the G4S Patient Transport Services and West Kent Mind to attend the next meeting of the Board on 26 January 2022. Compaid would be invited back to attend the meeting in Summer 2022.

Agenda Item 1

Health Liaison Board - 3 November 2021

THE MEETING WAS CONCLUDED AT 4.10 PM

CHAIRMAN

**ACTIONS FROM THE MEETING HELD ON 3 November 2021 (as of 23.11.21)**

| Action   | Description   | Status                  | Contact Officer         |
|----------|---|-------------------------|-------------------------|
| Action 1 | That the Dartford, Gravesham & Swanley Local Care Board's Strategic Plan be circulated. | Action Completed by DSO | Kelly Webb<br>Ext. 7474 |
|          |   |                         |                         |

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**NHS KENT AND MEDWAY CCG - INTEGRATED CARE SYSTEM UPDATE**

**Health Liaison Board - 25 May 2022**

**Report of:** Sarah Robson, Deputy Chief Executive and Chief Officer - People and Places

**Status:** for information

**Key Decision:** No

**Portfolio Holder:** Cllr. Kevin Maskell

**Contact Officer:** Sarah Robson, Ext. 7129

**Recommendation to Health Liaison Board:** To note the report

**Reason for recommendation:** To provide an update on the Kent and Medway Integrated Care System architecture.

**Introduction and Background**

- 1 The Integrated Care System (ICS) architecture and functional model for Kent and Medway has been in development since summer 2018. This has supported both the development of the ICS and the merger of the eight Clinical Commissioning Groups (CCGs) across Kent and Medway into a single commissioner.
- 2 The Kent and Medway CCG was created on 1 April 2020. Beyond its statutory responsibilities the CCG has had a central role in supporting and resourcing development of the Kent and Medway ICS.
- 3 ICSs are being established as part of national proposals to develop integrated care systems. All proposals are subject to the Health and Care Bill going through Parliament in 2022. The Bill contains a series of measures to formally establish Integrated Care Systems (ICSs). The Bill will put ICSs on a statutory footing, empowering them to better join up health and care, improve population health and reduce health inequalities
- 4 The original timeframe for the ICS transition was 1 April 2022, however, this has now been delayed until at least 1 July 2022 to allow for the Bill's progress through Parliament.
- 5 An ICS is when all organisations involved in health and social care work together in different, more joined-up ways. The focus is on providing care in a way that benefits patients - not what is easiest for organisations.

## Agenda Item 4

- 6 From family doctors, to mental health staff, community teams and major hospitals, the ICS will bring together collective resources, skills and expertise to make care and support better for residents.
- 7 The four core purposes of an ICS are to:
  - Improve outcomes (population health and care)
  - Tackle inequalities in outcomes and access
  - Enhance productivity and value for money
  - Support broader social economic development
- 8 Collaborating as ICSs will help health and care organisations tackle complex challenges, including:
  - Improve the health of children and young people
  - Support people to stay well and independent
  - Act sooner to help those with preventable conditions
  - Support those with long-term conditions or mental health issues
  - Care for those with multiple needs as populations age
  - Get the best from collective resources so people get care as quickly as possible.
- 9 In Kent and Medway, the ICS will be drafting and engagement framework to be in place by July 2022.
- 10 The engagement framework will cover how partners in the ICS will listen consistently to, and collectively act on, the experience and aspirations of local people and communities.
- 11 This includes:
  - Supporting people to sustain and improve their health and wellbeing, as well as involving people and communities in developing plans and priorities, and continually improving services.
  - It is expected that the Integrated Care Board will have a legal duty to make arrangements to involve patients, unpaid carers and the public in planning and commissioning arrangements.
  - Statutory guidance on patient and public participation in ICSs is expected to be provided once legislation is finalised.

**System, neighbourhood and place**

Integrated care systems will include three elements at different geographies, alongside existing partnerships and statutory organisational arrangements. The terminology used for the three elements is system, neighbourhood and place:

System: Integrated Care Board

- 12 There have been a number of changes to how care is planned and delivered in Kent and Medway. The single [Kent and Medway CCG](#) was formed in April 2020 and is being replaced by an Integrated Care Board (as a new statutory NHS organisation covering the whole of Kent and Medway) to focus on service planning and population health management across the county.
- 13 Paul Bentley has been appointed as Designate Chief Executive of the new Kent and Medway NHS Integrated Care Board (ICB); due to be established in 2022. Cedi Frederick has been appointed as the Chair-designate of Kent and Medway's ICB.
- 14 The Kent and Medway ICB will hold a budget of over £3 billion in 2022/23 for commissioning high quality patient care and will have the authority to establish performance arrangements to ensure this is delivered. Key responsibilities for the new ICB Chief Executive role include:
  - Being accountable for the development of the long-term plan for the ICB, delivering related NHS commissioning and performance arrangements for the entire system and, through this, securing the provision of a comprehensive health service for people in Kent and Medway.
  - Being accountable for delivering improvements in the quality of patient care, patient safety, health inequality, workforce productivity and financial health across the Kent and Medway ICS.
  - Driving improved services for patients and better population health and deliver long-term local strategies and priorities into next year and beyond including the vaccine roll-out, elective recovery and addressing health inequalities.
  - Driving joint work on estates, procurement, supply chain and commercial strategies to maximise value for money across the system.
  - Leading system-wide action on digital and data to drive system working and improved outcomes.
  - Establishing joint working arrangements with partners that embed collaboration as the basis for delivery of joint priorities. The ICB may choose to commission jointly with local authorities across the whole system and at place where that is the relevant local authority footprint.
  - Working alongside councils to invest in local community organisations and infrastructure and, through joint working between health, social care and other partners including police, education, housing,

## Agenda Item 4

safeguarding partnerships, employment and welfare services, ensuring that the NHS plays a full part in social and economic development and environmental sustainability.

### Neighbourhood: Primary Care Networks

- 15 Primary care services are the first point of contact in the healthcare system, acting as the ‘front door’ to the NHS. These services include: GPs, community pharmacies, dental care and eye health services.
- 16 In 2019, [Primary](#) Care Networks (PCNs) were established to group practices together to strengthen GP services and other primary care providers in your local area.
- 17 A primary care network consists of groups of general practices working together and in partnership with community, mental health, social care, pharmacy, hospital and voluntary services in their local area, to offer more personalised, coordinated health and social care to the people living in their area.
- 18 There are 42 PCNs in Kent and Medway. PCNs will be aligned to a [Health and Care Partnership](#) - this will support them to work more closely with other partners in the area.

### Place: Health and Care Partnerships

- 19 Integrated Care Partnerships previously referred to the four local partnerships sitting within the Kent and Medway system. These are now called [Health and Care Partnerships](#).
- 20 Health and Care Partnerships bring together all provider health organisations in a given area to work as one.
- 21 Each organisation within a partnership retains its own budget but will agree, with other partners, how it is spent for the benefit of the local community.
- 22 Partnerships can design and deliver services to meet the needs of everyone they serve based on their local population. They can focus services on areas of greatest need, helping to reduce health inequalities and improve life expectancy.
- 23 There is also the expectation Health and Care Partnerships (HCPs) will support healthcare providers to work more closely with local councils - not just with social care and public health colleagues, but also education, planning, housing, environmental health and leisure services.
- 24 Based on how people use hospital services, four health and care partnerships will be established in Kent and Medway:
  - Dartford, Gravesham and Swanley

- [East Kent](#)
- [Medway and Swale](#)
- West Kent

- 25 Kent and Medway’s Health and Care Partnerships sit between these two layers (Integrated Care Board and Primary Care Networks), bringing together the providers of health and care services, along with other key local partners to work together to plan and deliver care.
- 26 Sevenoaks District Council will continue to have a role in the new ICS framework, notably through the HCP and through Elected Member Forums for West Kent and Dartford, Gravesham and Swanley.

### **Key Implications**

#### Resource (non financial)

There are no resource implications arising from this report.

#### Financial

There are no financial implications arising from this report.

#### Legal Implications and Risk Assessment Statement

There are no legal or risk implications arising from this report.

#### Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

#### Net Zero 2030

The decisions recommended through this paper have a remote or low relevance to the council’s ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district.

**Appendices:** None

**Background Papers:** None

**Sarah Robson**

**Deputy Chief Executive and Chief Officer - People and Places**

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**WEST KENT MIND**

**Health Liaison Board - 25 May 2022**

**Report of:** Chief Officer - People and Places

**Status:** Information

**Key Decision:** No

**Executive Summary:** West Kent Mind will be attending to give an update on local services

**This reports support the Key Aim of:** the Council Plan.

**Portfolio Holder:** Cllr. Kevin Maskell

**Contact Officer(s):** Kelly Webb, x 7474

**Recommendation to Health Liaison Board**

That the report be noted.

**Reason for Recommendation:** to update the Board on West Kent Mind.

**Introduction and Background**

- 1 National Mind is the leading mental health charity in England and Wales. They provide advice and support to empower anyone experiencing a mental health problem and campaign to improve services, raise awareness and promote understanding.
- 2 Mind vision “We won’t give up until everyone experiencing a mental health problem gets both support and respect.”
- 3 Mind mission “We provide advice and support to empower anyone experiencing a mental health problem. We campaign to improve services, raise awareness and promote understanding.”
- 4 Mind values  
Open: We reach out to anyone who needs us.  
Together: We’re stronger in partnerships.  
Responsive: We listen, we act.  
Independent: We speak out fearlessly.  
Unstoppable: We never give up.

## Agenda Item 5

West Kent Mind is affiliated to Mind but have their own independent charitable status.

### **Key Implications**

#### Financial

N/A

#### Legal Implications and Risk Assessment Statement

There are no legal implications associated with this report.

#### Equality Assessment

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to (i) eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010, (ii) advance equality of opportunity between people from different groups, and (iii) foster good relations between people from different groups.

#### Net Zero

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

#### Community Impact and Outcomes

West Kent Mind will update on community Impact

#### **Appendices**

None

#### **Background Papers**

None

**Sarah Robson**  
Deputy Chief Executive and Chief Officer, People and Places

**Health Liaison Board 2022/23 (as at 10 May 2022)**

**25 May 2022**

- West Kent Mind
- NHS CCG

**17 January 2023**

- Digital Inclusion - Update from Compaid

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